

## BUDGET UNIT: SYSTEMS DEVELOPMENT (SDW REC)

## I. GENERAL PROGRAM STATEMENT

The Systems Development fund was established to support, maintain, and improve the system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents. There is no staffing associated with this budget unit.

## II. BUDGET &amp; WORKLOAD HISTORY

	<b>Actual 2001-02</b>	<b>Budget 2002-03</b>	<b>Actual 2002-03</b>	<b>Budget 2003-04</b>
Total Requirements	1,775,455	12,457,832	3,615,341	13,557,790
Total Revenue	2,769,996	2,750,000	4,066,883	3,380,000
Fund Balance		9,707,832		10,177,790

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

## III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

**PROGRAM CHANGES**

None.

GROUP: Fiscal			FUNCTION: General		
DEPARTMENT: Auditor/Controller-Recorder - Systems Development			ACTIVITY: Finance		
FUND: Special Revenue SDW REC					
	<b>2002-03 Actuals</b>	<b>2002-03 Approved Budget</b>	<b>2003-04 Board Approved Base Budget</b>	<b>2003-04 Board Approved Changes to Base Budget</b>	<b>2003-04 Final Budget</b>
<b><u>Appropriation</u></b>					
Services and Supplies	2,505,485	10,170,703	10,170,703	(506,180)	9,664,523
Equipment	622,727	1,800,000	1,800,000	998,000	2,798,000
Transfers	144,500	-	-	685,555	685,555
Contingencies	-	-	-	242,212	242,212
Total Appropriation	3,272,712	11,970,703	11,970,703	1,419,587	13,390,290
Operating Transfer Out	342,629	487,129	487,129	(319,629)	167,500
Total Requirements	3,615,341	12,457,832	12,457,832	1,099,958	13,557,790
<b><u>Revenue</u></b>					
Micro Fees	4,066,883	2,750,000	2,750,000	630,000	3,380,000
Total Revenue	4,066,883	2,750,000	2,750,000	630,000	3,380,000
Fund Balance		9,707,832	9,707,832	469,958	10,177,790

## AUDITOR/CONTROLLER-RECORDER

### Board Approved Changes to Base Budget

Services and Supplies	(308,680)	Reduction is due to more accurate and conservative reflection of actual expenditures.
	(167,500)	Moved to Operating Transfer Out for CIP Request.
	(30,000)	Decreased to fund air conditioning network.
	<u>(506,180)</u>	
Equipment	868,000	Continuing improvements to the Recorder's imaging system.
	100,000	American Power Conversion Infrastructure.
	30,000	American Power Conversion network.
	<u>998,000</u>	
Transfers	487,129	Due to GASB 34 reclassified from operating transfers out.
	120,171	Increase in amount to Library (SAP CLB) for staffing and space for County Clerk functions.
	78,255	Increase in staff support costs to AAA ACR.
	<u>685,555</u>	
Contingencies	<u>242,212</u>	Increase due to fund balance adjustment.
Total Appropriation	<u>1,419,587</u>	
Operating Trans Out	(487,129)	Due to GASB 34 funds disbursed to Auditor/Controller (AAA ACR) and County Library (SAP CLB) for staffing now budgeted as transfers.
	167,500	CIP request for 1st floor remodel.
	<u>(319,629)</u>	
Total Requirements	<u>1,099,958</u>	
Revenue		
Micro Fees	630,000	To reflect the level of recording activity.
Total Revenue	<u>630,000</u>	
Fund Balance	<u>469,958</u>	